

# EECS Communication Lab Fellow Application 2023

The EECS Comm Lab offers writing, speaking, and visual design support for technical communication – papers, presentations, figures, fellowships, faculty application packages, and more. Our Fellows are trained grad students and postdocs from EECS, so they have technical depth as well as honed communication skills.

We're seeking several new members to join our team this spring! EECS-affiliated PhD students and postdocs who plan to be at MIT through at least Spring 2024 are encouraged to apply to be a Communication Fellow. This position is a great way to help your peers and to develop your own communication skills.

As part of the program, Fellows...

- receive hands-on training on a wide variety of communication tasks and best practices in coaching, mentoring, and giving feedback
- coach peers, develop workshops, create online content, and start innovative initiatives to meet communication needs of the department
- receive access to exclusive professional development events and 1-on-1 mentorship from the Comm Lab manager
- typically contribute 3-5 hrs/week towards Comm Lab related activities
- have the opportunity to earn up to \$3000/year

More information (including a pdf of the application) is available at:

<https://mitcommlab.mit.edu/eecs/2023/01/17/apply-to-be-a-communication-fellow/>

To apply, complete the application below by Monday, February 13 at 11:59pm Eastern time. You can expect to hear back about next steps in the application process by the end of February.

If you have any questions, please don't hesitate to reach out at [eecscommlab@mit.edu](mailto:eecscommlab@mit.edu).

\* Required

1. First Name \*

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2. Preferred Name

If you prefer to be called by a nickname or something other than what you listed as your first name, please enter that here.

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3. Last Name \*

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4. MIT email address ("[kerberos@mit.edu](mailto:kerberos@mit.edu)") \*

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5. Other email address

If you prefer to be contacted at a different email address, you may list that here

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6. What pronouns do you use? \*

This will NOT impact your application status.

*Check all that apply.*

She/her

He/him

They/them

Prefer not to answer

Other: \_\_\_\_\_

7. Please identify yourself as one of the following \*

*Mark only one oval.*

Graduate student      *Skip to question 17*

Postdoc      *Skip to question 15*

8. When did you come to MIT or start your current program? (Month/Year) \*

\_\_\_\_\_

9. When do you expect to leave MIT or finish your current program? (Month/Year) \*

\_\_\_\_\_

10. Link to your personal website (optional)

\_\_\_\_\_

11. EECS-affiliated Lab(s) \*

*Check all that apply.*

CSAIL

LIDS

MTL

RLE

Other: \_\_\_\_\_

12. Your Research Area(s) \*

*Check all that apply.*

- Artificial intelligence
- Machine learning
- Natural language processing
- Computer vision/graphics
- Robotics
- Control theory
- Human-computer interaction
- Programming languages
- Systems/networking
- Security/cryptography
- Computer architecture
- Algorithms/optimization
- Theory of computation
- Quantum computing/engineering
- Communications systems
- Devices/hardware
- Nanotechnology
- Power electronics
- Energy
- Circuits
- Optics/photronics
- Signal processing
- Other: \_\_\_\_\_

13. Your PI(s)/Advisor(s) \*

\_\_\_\_\_

14. We ask that you please discuss this opportunity with your PI as soon as possible \*  
to make sure they would support your joining our program if accepted. We can't  
accept candidates without PI approval. Please indicate your PI's approval status  
at the time of submitting this application.

You do NOT need approval before submitting your application, but your acceptance into the  
program is contingent on PI approval.

*Mark only one oval.*

- PI has approved my potential participation
- Still waiting to hear from my PI about approval
- Haven't yet talked with my PI about approval

Postdocs

If you are a postdoctoral associate or fellow, you must confirm eligibility  
for the Communication Fellowship with your HR administrator, and (if  
applicable) the International Scholars Office. Confirm that there are no  
conflicts with your research sponsors, postdoctoral fellowship terms,  
and/or visa terms.

You do NOT need approval before submitting your application, but your  
acceptance into the program is contingent on the approval of these  
bodies.

15. Have you confirmed eligibility with your HR administrator? \*

*Mark only one oval.*

- HR has approved my potential participation
- Still waiting to hear from HR about approval
- Have not yet talked to HR about approval

16. If you are international, have you confirmed eligibility with the International Scholars Office? \*

*Mark only one oval.*

- ISO has approved my potential participation
- Still waiting to hear from ISO about approval
- Have not yet talked to ISO about approval

Communication experience and ideas

17. Do you have any previous experience with the Comm Lab? \*

*Check all that apply.*

- I've had a coaching appointment
- I've been to a Comm Lab workshop or event
- I'm completely new to the Comm Lab
- Other: \_\_\_\_\_

18. How did you find out about the Communication Fellowship? \*

\_\_\_\_\_

19. What is one communication need you've observed in the department, and what ideas do you have to address it? (100-200 words) \*

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## Essay

Your essay should be approximately 200-400 words and address all of the questions below. Through your essay, we're looking to get to know both you and your communication style, so pay attention both to what you say and how you say it. This is your opportunity to shine!

Why are you interested in being a Communication Fellow? What are you hoping to get out of this program if accepted?

What aspect(s) of technical communication are you interested in? Why?

What has prepared you to be a Communication Fellow? Why are you a good fit for this position?

What do you think you might contribute to the EECS Comm Lab team?

20. Enter your essay here \*

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21. Anything else you'd like us to know?

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